



# Intimate Care Policy

## May 2020

### Office use

<b>Published:</b> May 2020	<b>Next review:</b> May 2021	<b>Statutory/non:</b> Statutory	<b>Lead:</b> Mr J Chapman Wainwright Primary Academy
<b>Associated documents:</b>			
<b>Links to:</b>			
<p>DAT Safeguarding and Child Protection Policy <a href="https://www.diverseacademies.org.uk/wp-content/uploads/sites/25/2018/10/Safeguarding-and-Child-Protection.pdf">https://www.diverseacademies.org.uk/wp-content/uploads/sites/25/2018/10/Safeguarding-and-Child-Protection.pdf</a></p>			

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This policy is for the intimate care and meeting the personal care needs of children.

### **1. Responsibilities**

It is the Principal's responsibility to ensure that all relevant staff are aware of this policy, to ensure that the relevant staff are aware of their responsibilities, what is expected and the procedures to follow and to ensure that the policy is reviewed on a timely basis.

It is the responsibility of all staff to read the policy and act at all times according to its guidance.

It is the responsibility of parents to ensure they work in partnership with the academy, know the procedures for the intimate care of their child and provide all relevant equipment that may be required (wipes, spare clothes, etc.).

It is the responsibility of governors to ensure they are aware of the Academy's procedures and to challenge/support the academy in its review of this policy.

### **2. Introduction**

Wainwright Primary Academy recognises the importance of fostering independence within a caring supportive community.

The aim of this policy is to provide staff with clear guidance and procedure to follow when dealing with intimate care e.g. 'toileting'.

### **3. Infrequent Accidents**

Our Academy accepts that toilet accidents may occasionally occur. We believe it is important for the hygiene, safety and comfort of the children and for the well-being of all staff to adhere to the following procedure:-

When a toilet accident occurs, the designated adult (Teacher, Learning Support Assistant) would:-

- Inform another member of the team that they are in the classroom toilet area changing a child;
- Encourage the child to remove soiled items of clothing, clean themselves and put on spare clothes;
- Staff must wear disposable gloves to reduce the risk of infection. Any soiled clothing should be placed in a plastic bag;
- Assist with cleaning if necessary for the purposes of hygiene and comfort;
- Place nappy/pull up in a nappy sack, tie and put into the hygienic waste disposal unit;
- Soiled clothes to be sent home with the child;
- Wash hands with hot water and soap afterwards;
- Academy clothes should be returned as soon as possible.

Individual children who have medical needs and require supervising will have an individual 'Toileting Care Plan' which is to be agreed upon and signed by the parent/carer. If a child has an incontinence difficulty that occurs on a frequent basis, it is the parent/carers responsibility to provide nappies, pull ups, wipes and fresh clothing, as appropriate. All items provided by the parent/carer should be listed on the care plan along with the level of intimate care they wish their child to receive.

All staff involved in providing intimate care will be aware of child protection procedures.

Signed (Principal):



## Individual Toileting Plan

At times, a child within our Academy may need intimate care providing due to continence difficulties. It is the parent/carers responsibility to inform the Class Teacher of any medical reasons for incontinence or toileting issues:-

All staff involved in providing intimate care will be aware of child protection issues.

Name of Academy

**Wainwright Primary Academy**

Name of Child

<b>Equipment to be provided by parent/guardian:-</b>
Spare set of clothes to be brought to school on a daily basis
<b>Equipment provided by Academy:-</b>

I would like a member of staff to clean and change my child if they have a toileting accident	
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I would not like my child to be cleaned and changed if they have a toileting accident. <i>I wish to be contacted as soon as possible</i>	
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Signature of Parent/Carer: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_