

**Minutes of the Academy Committee Meeting held on
Wednesday 27th September 2023
at 4.30pm
at Wainwright Primary Academy**

Governor name	Initials	Governor category	A = absence
Mr Peter Edwards	PE	Chair of Academy Committee	
Mr Kevin Stokes	KS	Vice Chair of Academy Committee	
Mr Thomas Reid	TR	Appointed LAC governor	A
Mrs Donna Bennett	DB	Appointed Staff AC governor	
Mr Andy Pullin	AP	Appointed LAC governor	A
Mr Jake Lang	JL	Appointed LAC governor	R
Mrs Alison Tate	AT	Appointed LAC governor	A
Vacancy x 2		Parent LAC governor	

In attendance:

Mrs Lucy Spacey	LSp	Executive Principal	
Mr Jon Chapman	JCh	Principal WPA	
Mrs Sarah Kahler	SKa	Principal SBPA	
Mrs Emma Taylor	ET	Governor Candidate/observer	
Mrs Emma Paine	EP	Governance Professional (Clerk)	
Quorum	3	Governors Present	3

Governor concerns, challenge and support: Responses are provided next to the highlighted area.

Item No	Item	Action/ by who/when
	<p>Safeguarding and Keeping Children Safe in Education update by Mr J Chapman – Principal (Wainwright Primary Academy)</p> <p>The Principal reported the update had been offered to staff at the start of the term. It was further reported that Safeguarding is underpinned by shared vision, mission and values and is built into the academy/s safeguarding culture.</p> <p>Slides were projected for the benefit of governors to offer information.</p> <ul style="list-style-type: none"> • KCSIE 2023, main changes were provided. • Information regarding filtering and monitoring was shared. The Principal confirmed staff have a clear understanding of what is expected of them applicable to their role. • Information relating to children absent from education as opposed to missing in education. It was reported by the 	

	<p>Principal there is a larger focus from the Trust and in policy regarding persistent absenteeism.</p> <ul style="list-style-type: none"> • Legal age to marry is now 18 years of age. Information was offered regarding the implications for culturally arranged marriages. • Changes were not impacting either of the academies with the use of external organisations outside the school day. It was reported a document was available for completion to support this process. • Online searches for new staff appointments; candidates must be informed. • Changes to the DBS checks; it is the responsibility of the individual to inform their employer of any changes. • Policies had been updated. • MyConcern was a robust system in place at both academies to log any safeguarding issues identified by staff and in line with Academy and Trust policy. • Monitoring and filtering was explained. Discussion around what is offered took place. <p>The Vice Chair asked whether any alerts were raised as a result of monitoring and filtering. The Principal confirmed some have been identified and blocked. Staff are aware of steps to take if breaches are identified.</p> <p>The Vice Chair asked what was in place for staff usage of WI-FI. The Principal explained this is filtered through the network server and staff can access the internet through personal mobile devices. It was further reported steps were in place to with triggers and logs with designated staff. Further discussions took place around roles and responsibilities of monitoring and filtering to prevent impacting on teaching and learning and what the reporting processes were in place.</p> <ul style="list-style-type: none"> • Online safety policy had been updated to reflect online guidance and the imminent Online Safety Bill 2023. • Low level concern has been embedded with staff, with out any concerns being raised by staff. <p>Ofsted Inspection update – Wainwright Primary Academy The Chair and Academy Committee governors congratulated the Principal and staff on the outcome of the inspection.</p> <p>The Principal reported a letter had been received from the Chair of Trustees recognising the achievement of the positive outcome.</p> <p>The Executive Principal reported since rebrokering with Diverse Academies Trust, rapid improvements have taken place which has</p>	
--	--	--

	<p>been sustained and supported the outcome with a positive report being received. The Principal confirmed advertisement of the outcome would be promoted outside the academy site to ensure awareness in the community.</p> <p>The Executive Principal reported the feedback meeting with Inspectors was very positive. It was reported that the Chief Executive Officer, Mr Cotton had visited the academy. Discussions regarding Trust support offered during the inspection process for academies Trust wide took place. The Chair praised the Trust for the support offered during the inspection process and working towards positive outcomes.</p> <p>The Vice Chair asked when Inspectors will return to the academy. The Principal confirmed this would be up to 5 years. The Inspection visit gradings and process were discussed.</p> <p>Governance Strategy/Vision Mission and Values The Governance Professional explained this was to be agreed by Trustees and would be available for the next Academy Committee Meeting.</p> <p>Governor Share Point The Governance Professional explained a PowerPoint had been circulated with Academy Committee governors regarding access to the area. Governors were advised of information available in Governor Share Point, to support the governance role which included; Trust Training, governor guidance and information relevant to the role. The Governance Professional suggested Academy Committee governors reviewed the guidance and governor share point area. The Governance Professional advised governors to get in contact if they could not find areas in governor share point.</p> <p>Trust Training Plan /Local Training Schedule The Governance Professional explained the plan would be circulated once this was available and would be provided. The Governance Professional advised there may be some changes to delivery of Trust Training sessions. The Governance Professional advised details would be provided at the agenda setting meeting and how this would link with local training required as identified in the Skills audit.</p>	
<p>SBPA/WPA/ 001/23/24</p>	<p>Welcome The Chair welcomed Mrs Taylor to the meeting and introductions around the table took place. The Chair asked for Mrs Taylor to offer some background information and reasons for wanting to join the committee. Discussions took place regarding this.</p>	

	<p>Apologies for absence Apologies for absence had been received from:- Mrs Tate due to illness Mr Reid due to work commitments Mrs Kahler due to work commitments Delayed apologies were received from Mr Pullin due to work commitments and technical difficulties experienced in accessing information.</p> <p>Resignation The Chair acknowledged a resignation had been received from Mr Lang. The Chair reported attempts had been made to discuss this with Mr Lang which had been unsuccessful due to impact from employment and additional commitments in the role. The Academy Committee expressed disappointment in respect of the resignation. The Academy Committee accepted the resignation received. The Governance Professional reported an Exit Questionnaire had been forwarded and all necessary steps put in place.</p>	
SBPA/WPA/ 002/23/24	<p>Declaration of interest and any changes to be advised There were no declarations of interest, either direct or indirect, for any items of business on the agenda. The chair asked if anyone had any declarations to update. Academy Committee governors confirmed that the declarations given at the beginning of the academic year were correct.</p> <p>The Chair asked if all governors had completed this. This was acknowledged by the Governance Professional.</p> <p>Code of Conduct The Governance Professional confirmed this had to be completed and returned by Mrs Bennett. Mrs Bennett confirmed this would be actioned in due course.</p>	DB Actioned
SBPA/WPA/ 003/23/24	<p>Governor Election - Mrs E Taylor The Chair reported the election process would take place at the November meeting due to a delay with the return of the DBS (Disclosure and Barring Service) Check. The Chair acknowledged election would take place at the November meeting.</p>	Govs 22/11/23
SBPA/WPA/ 004/23/24	<p>Minutes of the meeting dated 12th July 2023 The minutes of the meeting, having previously been received were agreed and signed by the chair.</p>	
SBPA/WPA/ 005/23/24	<p>Matters Arising: 073/22/23: Induction – A Tate/E Taylor</p>	

	<p>The Governance Professional explained an induction meeting had been arranged. Due to Mrs Tate’s absence and delay in election for Mrs Taylor this would be re-arranged. The Governance Professional reported a tour of the academy had taken place for Mrs Taylor instead of the induction meeting.</p> <p>074/22/23: Review of KCSIE (Keeping Children Safe In Education) 2023 The Chair acknowledged updates had been provided during the training session at the beginning of the meeting. The Chair requested that governors who were absent from the meeting should confirm they have read and understood the KCSIE 2023.</p> <p>074/22/23: Mandatory Training to be completed The Chair confirmed governors had completed mandatory training requested. The Governance Profession reported this had to be completed by Mrs Tate as a new governor. The Governance Professional informed Mrs Taylor this would be required once election had taken place.</p> <p>076/22/23: Link Visit Reports The Governance Professional acknowledged reports had been received from the Vice Chair.</p> <p>076/22/23: Link Visit SEND (Special Educational Needs and Disabilities) (TR)/076/22/23: Link Visit Reports PP (Pupil Premium) (AP) The Chair requested Mr Pullin and Mr Reid provided the Link Visit reports for SEND and PP from the summer term visits. The Governance Professional would follow this up.</p> <p>078/22/23: Review of Skills Audit data to inform local training plan to be planned for 2023/24 The Chair reported a review of the documentation had taken place with the Governance Professional. The Chair reported there were areas highlighted and some gaps for existing governors. The Chair acknowledged that new governors would complete the information, and this would change the gaps and training required. The Staff governor asked whether any governors resigning would have data removed. The Chair explained this will not affect data with new governors and would remain in the information.</p> <p><i>The meeting was taken out of order at this stage.</i></p>	<p>Clerk ASAP</p> <p>AP/AT/TR ASAP</p> <p>AT ASAP</p> <p>AP/TR 22/11/23 Clerk Actioned</p>
--	---	--

<p>SBPA/WPA/ 007/23/24</p>	<p>Governance Housekeeping for 2023/24 The Chair reported a review of the Governance Action Plan had taken place The Chair explained a working party had been formed with Trustees. As a result of discussions in those meetings, Trust training was to be made available around finance for Local Academy Committee governors. The Chair reported that the majority of the Action Plan was green and may change due to new governors joining the Academy Committee. The Chair acknowledged a review of the document would take place throughout the academic year. The Chair requested that Academy Committee governors complete the Equality, Diversity and Inclusion Learning Link modules. The Chair requested governors to have completed the training by the Christmas break. The Vice Chair confirmed the modules had already been completed. The Chair reported there was to be further engagement with stakeholders. Discussions took place regarding stakeholder engagement. The Chair requested a governor table was made available at parents evenings and implementation of Governor Awards to be put in place for governor presentation to pupils at awards events. It was requested these areas were implemented by the Principals in both academies. The Chair suggested during link visits, governors should be asked questions with staff around mental health and wellbeing for staff and students. It was requested this formed part of the feedback provided and an agenda item around mental health and wellbeing should be added for discussion. Academy Committee governors were in agreement with the timescales added to the document and acknowledged steps to take place. The Chair requested the document was reviewed at the January meeting.</p>	<p>Govs 21/12/2023</p> <p>JC/SK 22/11/23</p> <p>Clerk 22/11/23</p> <p>Govs 24/01/23</p>
<p>SBPA/WPA/ 005/23/24</p>	<p>Matters Arising: 078/22/23: CoG (Chair of Governors)/Govs (Governors) 1:1 meetings (Gov/CoG)</p>	

	<p>The Chair acknowledged 1:1 meetings were to be arranged with existing governors and questions to be circulated with governors prior to the meetings taking place for governors to review.</p> <p>The Chair reported 1:1 meetings were to be arranged after the Christmas break. The Chair confirmed dates would be forwarded to the Governance Professional to ensure these can be arranged.</p> <p>The Chair asked whether questions to be used at the 1:1 meetings had been circulated. The Governance Professional advised information had been emailed by the Head of Governance regarding the questions and this would be forwarded to the Chair for information purposes.</p>	<p>PE ASAP</p> <p>Clerk Actioned</p>
<p>SBPA/WPA/ 006/23/24</p>	<p>Principals Report - Wainwright Primary Academy Safeguarding Compliance & Culture</p> <p>The Chair acknowledged the information circulated. The Local Academy Committee safeguarding checklist had been circulated by both academies for review by Academy Committee governors.</p> <p>The Principal reported the challenges faced in the community and policy updates that had taken place. It was further reported continual responses are actioned. The Principal highlighted local concerns arising. The Principal acknowledged steps were being put in place to adapt the curriculum to meet contextual safeguarding needs in addition to the use of the DART programme which offers information to pupils regarding smoking and vaping. It was further reported by the Principal that in addition to this the GREAT project is used to support issues arising with domestic violence and abuse. It was acknowledged in the Ofsted Report the support being offered by the Academy and process and procedures in place were good.</p> <p>Pupil Premium (PP) Funding Evaluation Sports Premium evaluation and plan/PP review</p> <p>The Chair asked whether there had been an increase in the funding being received during the academic year. The Principal explained there was a slight increase to the amounts being received.</p> <p>The Chair asked whether there had been any issues arising with the reduction in SEND (Special Educational Needs and Disabilities) funding being received. The Staff governor explained steps put in place regarding bids for funds and Higher Level Needs funds that are taking place. Discussions took place regarding the levels of funding received and bids that were in place for higher level needs and AFN (Additional Family Needs) funding and impact identified due to</p>	

	<p>changes in funding available. The Staff governor reported emergency bids were taking place, discussions took place around issues arising. Academy Committee governors asked how the funding is utilised. The Principal explained bespoke packages are put in place and details of how this took place were offered, in addition to staff training being received in Early Years and Foundation Stage in British Sign Language to meet the needs of pupils. The Staff governor offered further clarity around the steps in place.</p> <p>Risk Reports The Principal acknowledged Risk Reports would be available for the November meeting.</p> <p>Health & Safety, staff & pupil well-being, Data Protection (breaches/SARs (Subject Access Requests)/FOIA (Freedom of Information Access)/Police requests), complaints, claims Information had been circulated with Academy Committee governors. There were no questions asked regarding this.</p> <p>Admissions 2025/26 local appendix approval The Chair acknowledged a review of the document had taken place. The Principal reported the PAN (Published Admission Numbers) would remain at 60. It was reported no consultations would be taking place. Academy Committee governors were in agreement with the document produced and acknowledged there were no consultations to take place. Discussions took place around pupil admissions and impact due to the low birth rate cycle and steps being put in place regarding the Ofsted outcome to support admissions with a good outcome.</p> <p>Trust Policy/Local Policy Appendix: Emergency Plan/ Accessibility Plan /Anti-Bullying/ Attendance/Behaviour/EVC/Online Safety /RSE/Safeguarding /Admissions 2025/26 /Single Equality (WPA)</p> <p>Academy Committee governors acknowledged the safeguarding Policy was comprehensive. The Chair acknowledged the good content of the Accessibility appendix. Discussions took place around the steps put in place to offer additional accessibility in a new building.</p> <p>Academy Committee governors were in agreement with the Policy Appendix provided for WPA including the Emergency Plan. The Governance Professional advised attendees that the Emergency Plan</p>	<p>JC/SK 22/11/23</p>
--	---	---

	<p>should remain confidential to the meeting, due to information contained therein.</p> <p>Discussions took place around the Emergency plan and how this was facilitated. The Executive Principal asked who retained a copy of the plan. The Principal explained where these were held including Queen Elizabeth’s Academy.</p> <p>2023/24 Trip calendar and review any Category C trips</p> <p>The Principal reported further details of trips were to be provided at the November meeting. Discussions took place regarding the residential trip being reviewed and to ensure accessibility for families, in addition to supporting curriculum and cultural capital. Discussions took place around the date the trip and issues that had previously arisen regarding behaviour for Year 6 pupils.</p> <p>Academy Committee governors asked for clarity on the trip category such as A, B, C. The Principal explained this was due to severity of risk factors relating to the trip and whether it involved water activities, such as swimming and/or mountaineering activities. The Principal reported the Local Authority regularly regulate the facilities to be used and risk assessments carried out.</p> <p>Calendar dates for Governor Attendance</p> <p>The Chair acknowledged the dates offered and asked why Christmas Carols took place at St Johns Church. The Principal explained this was due to capacity and the reasons for the use of St Mary’s Church. The Principal reported the trip taking place to the pantomime for pupils.</p> <p>ERM (Educational Review Meeting) Report- WPA Behaviour and attendance/FPS (Fixed Period Suspension)/PEX (Permanent Exclusion)</p> <p>The Chair acknowledged attendance was good.</p> <p>The Principal acknowledged persistent absence was higher than national average. The Chair asked whether this was due to tracking of pupils. The Principal explained the reasons which were partly due to demographic and families moving overseas, with impact as a result of restrictions with the Local Authority. The Principal reported steps were in place with the Local Authority regarding removal of identified pupils from roll.</p> <p>The Executive Principal reported rigorous monitoring, tracking and support is in place. Discussions regarding the numbers and comparison of this with other schools in the catchment area. The Vice Chair asked whether figures would be improved if persistent</p>	<p>JC 22/11/23</p>
--	--	--------------------------------------

	<p>absent pupils identified were removed from the data or was the issue unique to the academy. The Executive Principal explained the differences at SBPA were due to part time timetables and not EAL (English as an Additional Language) impact. The Executive Principal further reported the Trust wide focus taking place with attendance. The Chair asked how attendance had been since the start of the academic year. The Principal reported figures had been impacted by term time holidays at the start of the academic year. The Principal reported there had been a high level of in year admissions due to parental acknowledgement issues with the Local Authority at the start of the academic year. Discussions took place regarding persistent absence and impact for pupils in addition to the short period of time since the start of the academic year. The Chair asked whether there were any issues with SEND pupils taking holidays in term time and what is the view of the Trust regarding this. The Principal explained cases are reviewed individually to establish the reasons and decisions that are reached. Further information was offered regarding reasons for authorised and unauthorised absences. Academy Committee governors asked whether fining takes place and whether this goes directly through the Local Authority. The Principal reported procedures that take place regarding fining for term time holidays. The Chair acknowledged issues arising for SEND pupils and the need for term time holiday. The Principal explained other reasons for impact on attendance for EAL families.</p> <p>Responses were added to the ERM report by the committee:-</p> <ul style="list-style-type: none"> • Celebration of the Ofsted outcome. • Action taken regarding the increase in attendance figures and unauthorised absences. • Praise for leaders in putting steps in place regarding attendance and the support being offered by the Trust. <p>Principals Report/ERM - Samuel Barlow Primary Local Academy Committee Safeguarding Checklist The Executive Principal reported the Trust lead for safeguarding was supporting with attendance.</p> <p>Discussions regarding safeguarding was confidential and recorded separately.</p> <p>Sports Premium evaluation and plan/PP review The Executive Principal reported information would be available for the November meeting.</p>	
--	--	--

	<p>Identified academy risks/Risk Reports The Executive Principal reported information would be available for the November meeting.</p> <p>Health & Safety, staff & pupil well-being, Data Protection (breaches/SARs/FOIA/Police requests), complaints, claims The Executive Principal reported information was available in the ERM document. There was no questioning around this.</p> <p>Trust Policy/Local Policy Appendix: Emergency Plan/ Accessibility Plan /Anti-Bullying/ Attendance/Behaviour/EVC/Online Safety /RSE/Safeguarding /Admissions 2025/26</p> <p>The Chair reported changes were required in the Emergency Plan for the name of the Chair. The Executive Principal acknowledged this would be reported back to Mrs Kahler.</p> <p>Academy Committee governors were in agreement with the Policy Appendix provided for SBPA including the Emergency Plan subject to changes required. The Governance Professional advised attendees that the Emergency Plan should remain confidential to the meeting, due to information contained therein.</p> <p>2023/24 Trip calendar and review any Cat C trips The Executive Principal confirmed information would be available for review at the November meeting</p> <p>Behaviour and attendance/FPE/PEX The Chair acknowledged attendance was lower at the Academy.</p> <p>The Executive Principal explained issues arising with non statutory age related attendance. The Chair clarified it referred to pupils under 5 years. The Executive Principal confirmed this.</p> <p>The Chair acknowledged the higher numbers of persistent absence in addition to the higher numbers of SEND pupils and pupils accessing a part time time table. The Chair acknowledged steps in place with home visits taking place in efforts to address persistent absence. The Chair raised concern around staff abuse during home visits. The Executive Principal explained two members attended visits which impacted on staff resource.</p> <p>The Executive Principal explained that Ofsted Inspection objectives are a focus.</p>	<p>SK 22/11/23</p> <p>SK 22/11/23</p> <p>SK 22/11/23</p> <p>SK 22/11/23</p>
--	--	---

	<p>Overview of 2023/24 AIP (Academy Improvement Plan)</p> <p>The Chair acknowledged information provided regarding the overview of the AIP and objectives for 2023/2024. The Executive Principal reported there was a strong focus on writing to ensure pathways were in place from foundation stage to year 6. The Executive Principal reported TIP (Team Improvement Plans) actions and pedagogy were in place for delivery of teaching and to provide impact for outcomes.</p> <p>The Chair asked if the start to the academic year had been good.</p> <p>The Executive Principal confirmed the good start to the academic year, with academy behaviour and improvements identified. Some areas for behavioural concern were acknowledged and discussions took place around what was acceptable to cope with in a primary school. The Vice Chair asked if there were difficulties with new pupils. The Executive Principal explained the number of pupils accessing EHCP's (Educational Health Care Plans) with steps being put in place to offer support to meet pupils needs. The Executive Principal highlighted some behaviours identified were complex and challenging for mainstream. Academy Committee governors asked whether some pupils required special school places to support needs. The Executive Principal reported this may be what is required for some pupils. Discussions took place around special school places and lack of spaces available to support pupils needs. The Chair explained the specials schools that are available in the county. Discussions took place around special school spaces and impact on mainstream school's support that can be offered to support need.</p> <p>Ofsted Areas for Improvement</p> <p>The Chair praised outcomes identified. The Executive Principal acknowledged improvements would continue.</p> <p>The Chair asked whether the academy were on track with suggested Ofsted areas for improvement. The Executive Principal explained the changes in context has changed due impact from vulnerable groups of pupils.</p> <p>The Staff governor asked how many pupils can be taken. The Executive Principal explained the current PAN (Published Admission Numbers) are currently 45. The Chair acknowledged meetings taking place for pupils with HLN (Higher Level Needs). The Chair asked whether curriculum was on track. The Executive Principal explained due to complex needs of vulnerable groups this was impacting on</p>	
--	---	--

	<p>staffing resource and importance of a safe educational environment for pupils.</p> <p>The Executive Principal explained progress in reading was positive with interventions being put in place for vulnerable groups.</p> <p>The Chair asked who was involved in supporting from the Trust. The Executive Principal explained the support being provided by the Safeguarding and Behaviour and Attendance leads.</p> <p>ERM Responses were:-</p> <ul style="list-style-type: none"> • The Academy Committee praised staff for the support being offered and pressures being experienced due to the changing dynamics of the academy. • Amount of work being put in to get pupils into the academy to support attendance and impact on staff resource. • Acknowledge high numbers of EHCP students and significant needs requiring additional staff support. <p>The Chair left the room at 6.00pm and returned at 6.05pm</p> <p>Mrs Taylor left the room at 6.15pm and returned at 6.18pm</p>							
<p>SBPA/WPA/ 008/23/24</p>	<p>Link Governor Areas</p> <p>Academy Committee governors were in agreement the following areas. Further discussion would take place at the November meeting.</p> <table border="1" data-bbox="418 1150 1230 1308"> <tr> <td>Pete Edwards</td> <td>SEND/Safeguarding/L&M</td> </tr> <tr> <td>Andy Pullin</td> <td>PP/Sports Premium</td> </tr> <tr> <td>Kevin Stokes</td> <td>H&S/GDPR/Complaints/Stakeholder engagement</td> </tr> </table> <p>Mrs Taylor was requested to review the link governor areas and consider which areas would be beneficial for her to take.</p> <p>Link Reports</p> <p>The Chair suggested that Academy Committee governors discussed mental health and wellbeing with staff for staff and pupils during link visits. Link visits for the autumn term were requested to be arranged.</p> <p>The Staff governor asked if there were any parents interested in the vacancies. The Principal explained the issues arising with time commitments for families.</p> <p>Events that governors have attended</p> <p>The Principal explained dates were available in the Principals report provided.</p>	Pete Edwards	SEND/Safeguarding/L&M	Andy Pullin	PP/Sports Premium	Kevin Stokes	H&S/GDPR/Complaints/Stakeholder engagement	<p>Govs 22/11/23</p> <p>ET 22/11/23</p>
Pete Edwards	SEND/Safeguarding/L&M							
Andy Pullin	PP/Sports Premium							
Kevin Stokes	H&S/GDPR/Complaints/Stakeholder engagement							

<p>SBPA/WPA/ 009/23/24</p>	<p>How has the Academy Committee held senior leaders to account Academy Committee governors have challenged Senior leaders in respect of safeguarding policy appendix, Emergency Plan, attendance and persistent absenteeism, pupil premium.</p>	
<p>SBPA/WPA/ 010/23/24</p>	<p>How have Vision, Mission and Values of Trust/Equality been upheld Academy Committee governors explained this had been upheld throughout the agenda via the challenge and information provided in respect of the safeguarding update offering information on how this formed part of the Trust vision, mission and values.</p>	
<p>SBPA/WPA/ 011/23/24</p>	<p>Complete Termly Report to Trustees Academy Committee governors completed the Report to be with information pertinent to the questions raised therein and discussions undertaken throughout the meeting. The Report was subsequently returned to the Head of Governance for review by Trustees.</p> <p>Response from Trustees Academy Committee governors acknowledged a response had not been received from Trustees.</p> <p>Confirm Chair of Governor Appointment from Trustees The Chair acknowledged a letter had been received from Trustees regarding appointment for a one year period to the Chair of Local Academy Committee.</p>	
<p>SBPA/WPA/ 012/23/24</p>	<p>Determination of confidentiality of business Equality Act consideration Academy Committee governors considered whether anything discussed during the meeting should be deemed as confidential. It was Resolved:</p> <ul style="list-style-type: none"> - That confidential information had been discussed within agenda item 006/23/24 and the Emergency Plan should remain confidential to the meeting. - Nolan Principles had been considered. 	
<p>SBPA/WPA/ 013/23/24</p>	<p>Date and time of next meeting Wednesday 22nd November 2023</p> <p>It was agreed the meeting would take place face to face at Samuel Barlow Primary Academy Training: 4.30pm Main Meeting: 5.00pm - 6.30pm</p>	
	<p>The meeting closed at 6.03pm</p> <p>Signed: P Edwards (chair) Date: Agreed at LAC Meeting 22.11.23</p>	