

**Minutes of the Academy Committee Meeting held on  
Wednesday 22<sup>nd</sup> November 2023  
at 4.30pm  
at Samuel Barlow Primary Academy**

<b>Governor name</b>	<b>Initials</b>	<b>Governor category</b>	A = absence
Mr Peter Edwards	PE	Chair of Academy Committee	
Mr Kevin Stokes	KS	Vice Chair of Academy Committee	
Mr Thomas Reid	TR	Appointed LAC governor	R
Mrs Donna Bennett	DB	Appointed Staff AC governor	A
Mr Andy Pullin	AP	Appointed LAC governor	Left at 6.13pm
Mrs Alison Tate	AT	Appointed LAC governor	Left at 6.13pm
Vacancy x 2		Parent LAC governor	

In attendance:

Mrs Lucy Spacey	LSp	Executive Principal - WPA	A
Mr Gareth Letton	GL	Executive Principal - SBPA	
Mr Jon Chapman	JCh	Principal WPA	
Mrs Sarah Kahler	SKa	Principal SBPA	
Mrs Emma Taylor	ET	Governor Candidate/observer	
Mrs Emma Paine	EP	Governance Professional (Clerk)	
Quorum	2/3	Governors Present	4

***Governor concerns, challenge and support:*** Responses are provided next to the highlighted area

<b>Item No</b>	<b>Item</b>	<b>Action/ by who/when</b>
<b>SBPA/WPA/ 016/23/24</b>	<p>The meeting was taken out of order to enable the training to take place at the start of the meeting.</p> <p><b>Training</b>  <b>Trust Central Training Session on Attendance presented by Mr P Knight - Trust Strategic Lead</b>            A recorded training session was projected on screen and had been shared with Academy Committee governors prior to the meeting for review and to establish any challenge to take place in the meeting. Academy Committee governors reviewed the Trust training provided which included details of the strategic objectives.</p> <p>Information would be reported in the training session in respect of:</p>	

	<ul style="list-style-type: none"> <li>• National Context and the differences between persistent absenteeism in pupil premium and non-pupil premium groups.</li> <li>• Trust indicators and gaps identified that governors should focus on.</li> <li>• Questions for governor assurance.</li> <li>•</li> </ul> <p><b>The Vice Chair acknowledged</b> the severity of the situation nationally regarding attendance.</p> <p><b>The Chair acknowledged</b> there had been issues at the academies with absence in the autumn term as a result of a sickness bug and Covid. <b>The Chair acknowledged</b> governors would offer support regarding issues arising with attendance where acceptable.</p> <p><b>The Chair acknowledged</b> the OFSTED outcomes were good and the offer available for both SEN (Special Educational Needs) and non-SEN pupils.</p> <p><b>The Chair acknowledged</b> the steps and strategies put in place in mainstream schools for pupils with SEN. <b>The Chair acknowledged</b> a review of what is on offer would take place at the next SEND link visit.</p> <p><b>The Vice Chair asked</b> whether this was similar at other schools. The Chair acknowledged this.</p> <p><b>Academy Committee governors asked</b> whether training takes place. The Chair acknowledged training takes place.</p> <p>Discussions took place around challenges that ADHD (attention deficit hyperactivity disorder) can present and steps and strategies in place regarding the curriculum to support pupils identified. <b>Academy Committee governors acknowledged</b> the challenges that come under ADHD and the importance of the right offer being made available in the curriculum to support those pupils. <b>The Chair acknowledged</b> the curriculum plan in place and figures of pupils who are in the SEN group. The Principals acknowledged information would be shared around curriculum and what is available to support pupils with SEN at the January meeting as part of the local training session.</p> <p><b>Academy Committee governors asked</b> how staff wellbeing was and what was available to support this.</p> <p>Mrs Kahler explained the team ethos that was in place with staff in the academy and the support this offered. It was reported focused CPD (Continued Professional Development) is offered to staff, in</p>	<p>JC/SK 24/01/24</p>
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	<p>addition to a review of staff workload that had previously taken place to support with this locally. Discussions around the steps put in place to reduce workload for staff at Samuel Barlow Primary Academy and across the Trust took place.</p> <p><b>The Chair acknowledged</b> staff wellbeing formed part of the agenda.</p> <p><b>The Chair requested</b> governors ensure questions around mental health and wellbeing of staff are being asked during Link visits.</p> <p>Mr Letton explained that both academies were good at identifying barriers for attendance and a family support worker was in place at both academies, which is working well in breaking down barriers to attendance with families.</p> <p><b>The Chair acknowledged</b> the high levels of EAL (English as Additional Language) pupils at WPA and the steps put in place regarding tracking of pupil absence by staff. <b>The Chair praised</b> staff for going above and beyond to support with difficulties identified and support offered in efforts to improve attendance figures. Mr Chapman confirmed good relationships were established with families, pupils and staff to support with this.</p> <p>Mrs Kahler reported similar processes in respect of pupil absence tracking are in place at Samuel Barlow Primary Academy and details of how this is approached with parents was provided.</p> <p><b>Academy Committee governors suggested</b> it was about the value of what attendance brings and the steps being put in place. <b>Academy Committee governors</b> made suggestions on how this could be addressed with parents. Discussions took place around the steps that are in place.</p> <p><b>Academy Committee governors acknowledged</b> the importance of communicating to parents the impact of lost learning and building awareness of the value of attendance. <b>The Chair asked</b> whether strategies in place are fully inclusive.</p> <p>Mr Chapman reported systems had been changed across the Trust to ensure reporting to parents in respect of attendance, was based around days lost learning and no longer with the use of percentages, to prevent misconceptions with families.</p> <p>Mrs Kahler reported information is shared with parents via WEDUC. Mrs Kahler further reported parents are invited into the academy to take part in learning together with pupils. Details of this was provided.</p>	
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	Mrs Kahler left the meeting at 5.10pm and returned at 5.15pm.	
<b>SBPA/WPA/ 014/23/24</b>	<p><b>Welcome</b></p> <p><b>Executive Principal Welcome</b></p> <p>The Chair welcomed Mr Letton to the meeting as Executive Principal for Samuel Barlow Primary Academy.</p> <p>Mr Letton provided details of changes made with the Executive Principals (Mr Letton and Mrs Spacey) and where support was being offered in the Trust as a result of the changes.</p> <p><b>Apologies for Absence</b></p> <p>Apologies for absence had been received from Mrs Bennett due to personal reasons. Apologies had been received from Mrs Spacey due to work commitments. Academy Committee governors accepted the apologies for absence that were presented.</p> <p><b>Resignation Received</b></p> <p><b>The Chair reported</b> a resignation had been received from Mr Reid as a result of additional work commitments. <b>The Chair explained</b> Mr Reid had praised the Academy Committee for the improvements made and contributions that he had made whilst being part of the committee. <b>Mr Reid thanked</b> the Academy Committee for the opportunity to be part of the joint committee.</p> <p>The Academy Committee acknowledged the resignation provided. <b>The Chair requested</b> a letter was forwarded to Mr Reid acknowledging resignation. <b>The Chair thanked</b> Mr Reid for the contributions he had made in supporting the academies during his time as Academy Committee governor on the joint committee.</p>	<b>Clerk Actioned</b>
<b>SBPA/WPA/ 015/23/24</b>	<p><b>Declarations of Interest 2023/2024 and any changes to the start of the academic year</b></p> <p>There were no declarations of interest, either direct or indirect, for any items of business on the agenda.</p> <p>The Chair asked if anyone had any declarations to update. Academy Committee governors confirmed that the declarations given at the beginning of the academic year were correct.</p> <p>The Governance Professional advised Mrs Taylor was to complete these after election.</p>	<b>ET 24/01/24</b>
<b>SBPA/WPA/ 016/23/24</b>	<p><b>Governance Strategy</b></p> <p><b>Academy Committee governors acknowledged</b> a review of the strategy had taken place prior to the meeting.</p> <p>Mr Letton acknowledged the document had been shared with the Academy Committee governors and acknowledged changes had been highlighted in red. It was further reported that the document remained the same as previously reviewed and already known to</p>	

	<p>Academy Committee governors. Mr Letton encouraged Academy Committee governors to review the updated document.</p> <p>The Chair reported the work being completed with Trustees and the Head of Governance regarding the strategy and any issues arising would be reviewed at the Chair and Trustees meeting on the 27<sup>th</sup> November 2023.</p> <p><b>Governor Training completed/Link Governor Training attendances</b> <b>The Chair acknowledged</b> a review of the Link governor training for SEND and Safeguarding had now been actioned.</p> <p>The Chair offered details of what the training had offered and what should be monitored in Link visits and during Local Academy Committee meetings.</p> <p>Mrs Kahler asked whether there was a training plan for governors in respect of Trust training to take place. The Governance Professional advised a calendar had been prepared for governors based on the training being offered in respect of link governor visits, to ensure awareness of dates to prevent training being missed due to the low numbers of governors previously attending. The Governance Professional reported the Trust training plan had been requested from the Head of Governance and this would be followed up.</p> <p><b>The Chair asked</b> whether all governors were up to date with training.</p> <p>The Governance Professional advised Mrs Tate had completed all mandatory training required as a new governor. Mrs Tate reported completion of the EDI (Equality, Diversity and Inclusion) modules available in NGA (National Governance Association) would be completed and the Governance Professional would be informed.</p> <p>Mr Pullin confirmed mandatory training had been updated and EDI training had been completed via employment.</p> <p>The Governance Professional advised mandatory training was required to be completed by Mrs Taylor after election.</p>	<p><b>Govs</b> <b>24/01/24</b></p> <p><b>Clerk Actioned</b></p> <p><b>AT</b> <b>21/12/2023</b></p> <p><b>ET</b> <b>24/01/24</b></p>
<p><b>SBPA/WPA/</b> <b>017/23/24</b></p>	<p><b>Governor Candidate Election</b> <b>Mrs E Taylor</b></p> <p>Mrs Taylor left the meeting at 5.24pm.</p> <p>The Chair reported that Mrs Taylor had previously attended two Academy Committee meetings and had suggested link roles she was interested in during her discussion with the Chair regarding the role.</p>	

	<p>The Governance Professional reported satisfactory references had been received and a clear DBS had been received.</p> <p>The Academy Committee were in agreement to elect Mrs Taylor to the committee as an Appointed Governor for a four year term of office.</p> <p>Mrs Taylor returned to the meeting at 5.25pm.</p> <p>The Chair welcomed Mrs Taylor to the committee and reported information would be forwarded by the Governance Professional for completion prior to the January meeting.</p>	<p>ET 24/01/24</p>
<p><b>SBPA/WPA/ 018/23/24</b></p>	<p><b>Minutes of the meeting dated 27<sup>th</sup> September 2023</b></p> <p>The minutes of the meeting, having previously been received were previously agreed by the Executive Principal and Principals and subsequently agreed and signed by the chair.</p>	
<p><b>SBPA/WPA/ 019/23/24</b></p>	<p><b>Matters Arising:</b></p> <p><b>002/23/24: Code of Conduction (DB)</b></p> <p>The Governance Professional acknowledged the Code of Conduct had been returned by Mrs Bennett. The Governance Professional advised the Code of Conduct would require completion by Mrs Taylor.</p> <p><b>005/23/24: Induction Meeting</b></p> <p>The Governance Professional confirmed an induction meeting had taken place with Mrs Tate and would be arranged with Mrs Taylor.</p> <p><b>005/23/24: Governors to confirm KCSIE (Keeping Children Safe in Education)</b></p> <p>Mrs Tate and Mr Pullin confirmed they had read and understood the Keeping Children Safe in Education 2023 document.</p> <p><b>005/23/24: Mandatory Training completion</b></p> <p>Mrs Tate confirmed mandatory training requested had been completed. The Governance Professional confirmed records had been updated to reflect this.</p> <p><b>005/23/24: Link Visits from Summer Term SEND/PP</b></p> <p>Mr Pullin confirmed link visits had now taken place for the autumn term and Link Reports had been added to governor sharepoint for review.</p> <p>The Chair acknowledged a visit had been arranged and a review of the Local Authority Safeguarding Audit would take place at both academies.</p> <p>The Vice Chair acknowledged a visit had been arranged.</p>	<p>ET 24/01/24</p> <p>Clerk/ET 24/01/24</p>

	<p>The Chair explained support would be offered for new governors regarding link visits.</p> <p><b>007/23/24: EDI(Equality, Diversity and Inclusion) training modules to be completed by governors</b> The Chair acknowledged the training required completing by Mrs Tate and Mrs Taylor.</p> <p><b>007/23/24: Governor Table at Parents evenings</b> <b>The Chair acknowledged</b> attendance at the Samuel Barlow parents evening. <b>The Chair asked</b> whether any governors had attended the Wainwright Primary Academy parents evening. Mr Chapman reported governors had not attended parents evening at WPA. <b>The Chair acknowledged</b> steps were to be put in place to ensure governors were present at both academies for parents evenings. Mr Chapman confirmed the next parents evenings were to take place in March 2024.</p> <p><b>The Chair acknowledged</b> the fund-raising taking place for pupils at Samuel Barlow Primary Academy to attend the Young Voices. The Chair offered details of some links that may be beneficial regarding funding that may be available. Mrs Kahler noted the information offered.</p> <p><b>007/23/24: Governors award for presentation</b> Discussions took place on how this could be facilitated and who would support presentation.</p> <p><b>007/23/24: Review of Governance Action Plan</b> The Governance Professional advised a review of the Action Plan would form part of the January meeting agenda.</p> <p><b>The Chair requested</b> this was updated by the Governance Professional and circulated prior to the meeting.</p> <p><b>The Chair asked</b> whether Mrs Tate and Mrs Taylor had completed a Skills Audit. The Governance Professional confirmed this would be circulated as part of the induction process.</p> <p><b>005/23/24: Dates to be forwarded by CoG (Chair of Governors) for 1:1 meetings</b> <b>The Chair acknowledged</b> meeting dates would be offered to ensure meetings could be arranged. The Chair suggested these would be circulated by the Governance Professional for response by governors.</p> <p><b>005/23/24: 1:1 Questions/information</b> The Governance Professional suggested these would be circulated once dates had been provided.</p>	<p>AT/ET 24/01/24</p> <p>Clerk 24/01/24</p> <p>Clerk/AT/ET 24/01/24</p> <p>PE/Clerk Actioned Govs ASAP</p> <p>Clerk Actioned Govs ASAP</p>
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	<p><b>006/23/24: CoG name change required to Emergency Plan</b> Mrs Kahler acknowledged changes had been made and a review at the Health and Safety Committee would take place of the emergency plans.</p>	
<p><b>SBPA/WPA/ 020/23/24</b></p>	<p><b>Principals Report</b> The Chair acknowledged receipt of the reports. Academy Committee governors reported issues with accessing links on the reports. The Governance Professional advised information relating to the links had been added to the share point folder for review. <b>The Chair acknowledged</b> the documents had been reviewed. The Governance Professional suggested issues were due to permission access when sharing files by the Principals. Discussions took place around the steps taken to prevent this, without success. The Governance Professional advised support from the IT (Information Technology) Department should be sought in efforts to resolve the issues arising.</p> <p><b>Samuel Barlow Primary Academy</b> <b>The Chair invited questions</b> from the Academy Committee governors regarding areas that had been highlighted in the Principals Report that had been previously circulated with governors.</p> <ul style="list-style-type: none"> <li>• <b>Safeguarding Compliance &amp; Culture</b> <b>Academy Committee governors acknowledged</b> the LAC Safeguarding Checklist and additional safeguarding information had been received and reviewed.</li> </ul> <p>The following discussion was confidential and recorded separately regarding safeguarding for staff and pupils.</p> <p><b>The Chair acknowledged</b> attendance was good and broadly in line with national average. The Principal reported further improvements had been identified.</p> <p>The following discussion was confidential and recorded separately regarding persistent absenteeism and support mechanisms for families.</p> <ul style="list-style-type: none"> <li>• <b>NCC NSCP SiE Audit completion/return</b> <b>The Chair acknowledged</b> meetings had been arranged to review the document at both academies to support return of the document before the deadline of the 21<sup>st</sup> December 2023.</li> <li>• <b>Pupil Premium Plan Review, evidence of impact on outcomes and review of strategy for 2023/24</b> <b>Academy Committee governors acknowledged</b> a review of the information received had taken place.</li> </ul>	<p><b>JC/SK/Clerk 24/01/24</b></p>



	<p><b>Academy Committee governors asked</b> what the proportion in Early Years and Years 1 to 6 and the difference in numbers of pupils.</p> <p>Mrs Kahler explained the reasons for the differences was due to parental awareness of additional entitlements that can be applied for by some families if claiming FSM (Free School Meals). Mr Letton reported the difficulties arising due to a lack of awareness of the additional entitlements, with families that can be applied for and the steps required to be put in place to ensure families are made aware. The Principal explained strategies were being put in place to develop parents as partners in efforts to resolve issues.</p> <p><b>Academy Committee governors asked</b> requested figures of families applying for pupil premium funding. Mrs Kahler acknowledged figures would be available for the January meeting. Mr Letton reported funding received was lagged.</p> <p>Mr Letton left the meeting at 5.51pm and returned at 5.54pm</p> <p>The discussions regarding behaviour and Higher Level Needs funding was confidential and recorded separately.</p> <p><b>Behaviour (FPS(Fixed Period Suspension/P/Ex(Permanent Exclusion)) update</b> The following discussion regarding behaviour was confidential and recorded separately.</p> <p><b>The Chair asked</b> what the admission figures for Early Years were. Mrs Kahler acknowledged there had been receipt of 40 applications. It was explained there will be 26 pupils attending from January 2024 in the morning session.</p> <p>Mrs Kahler suggested governors attended at open evening events to support the academy with admission numbers.</p> <ul style="list-style-type: none"> <li>• <b>Risk Matrix and identified risks</b> <b>The Chair acknowledged</b> receipt of the risk register and acknowledged a couple with higher numbers and concern was raised around this. Mrs Kahler reported further information will be made available at the January meeting.</li> <li>• <b>Stakeholder Engagement</b> <b>The Chair acknowledged</b> the parent governor nomination process was currently live for applications. The Governance Professional</li> </ul>	<p><b>SK</b> <b>24/01/24</b></p> <p><b>Govs</b> <b>24/01/24</b></p> <p><b>SK</b> <b>24/01/24</b></p>
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	<p>asked for parents to be reminded of the nomination process to encourage applications to be made at both academies.</p> <ul style="list-style-type: none"> <li>• <b>Health &amp; Safety</b> <b>The Vice Chair acknowledged</b> a visit would be put in place for the spring term.</li> <li>• <b>Staff &amp; pupil mental health and well-being</b> <b>The Chair requested</b> governors asked about mental health and wellbeing during link visits.</li> </ul> <p><b>Wainwright Primary Academy</b> Academy Committee governors had received the Principals report which had been reviewed prior to the meeting.</p> <ul style="list-style-type: none"> <li>• <b>Safeguarding Compliance &amp; Culture</b> <b>The Chair acknowledged</b> information relating to the Safeguarding LAC grid had been received and reviewed.</li> <li>• <b>SEND (Special Educational Needs and Disabilities) - local offer, information report 23/24 annual review including vulnerable groups</b> Reporting had been circulated with the Academy Committee as part of the Principals report.</li> <li>• <b>Risk Matrix and identified risks</b> <b>The Chair acknowledged</b> the good offer with some areas of concern identified. Mr Chapman acknowledged SEND was identified as strong in the recent OFSTED Inspection Report for the academy. A review from the Trust had taken place and some historical issues had been identified. Steps were put in place to ensure consistency and adaptations were made where required to mitigate any risks. Details of contextual difficulties were provided by Mr Chapman and the steps put in place to ensure adaptations and interventions were applied in a timely manner.</li> </ul> <p>Mr Chapman explained the high levels of EAL (English as Additional Language) pupils attending. Discussions took place around the difficulties experienced and steps put in place with early interventions, to mitigate any risks.</p> <p><b>Academy Committee governors were satisfied</b> with the information provided and to remove the risks suggested from the risk register for the Academy as a result of the comprehensive information available to support this.</p>	
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	<ul style="list-style-type: none"> <li>• <b>Sports Premium and any additional funding premium and outcome</b></li> </ul> <p>Mr Chapman acknowledged the amount of Sports Premium funding received and reported what this was used for at after school clubs. Mr Chapman offered examples of after school clubs that took place including indoor curling, dodge ball, football (this was included as Tournaments are attended). It was reported any subjects that were not core PE subjects were offered as after school clubs. Mr Chapman reported surplus funds were applied to staff CPD (Continued Professional Development).</p> <p><b>The Vice Chair asked</b> whether Nottingham Forest continued to support the enrichment offer. Mr Chapman confirmed this and provided details of the wider personal development and mental health benefits that the package offered for staff, in addition to the good value for money being achieved.</p> <p><b>The Chair acknowledged</b> school swimming continued to take place. Mr Chapman explained the funding arrangements for swimming and explained how swimming was implemented from year 6 downwards and the use of funding to support any Year 6 pupils requiring additional support with swimming.</p> <p><b>The Chair asked</b> whether there had been any impact through pool closures that had been experienced. Mr Chapman reported a recovery swimming plan was in place to.</p> <p>Mrs Kahler reported the same process was taking place at Samuel Barlow academy.</p> <p>Mr Chapman explained the time allocations made in the curriculum to ensure the correct time allocations were available for PE in line with government guidance.</p> <p><b>The Chair acknowledged</b> that swimming had deteriorated in some schools in the country after the covid pandemic and suggested there may be some additional funding that is available. The Principals noted this.</p> <p><b>Attendance</b></p> <p>Discussions regarding persistent absence were confidential and recorded separately.</p> <p>Mr Pullin acknowledged a review of attendance would take place as part of the next Pupil Premium visit in the Spring Term. <b>The Chair requested</b> a review of Sports Premium funding and Pupil Premium</p>	
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	<p>funding should take place at the next Pupil Premium visit in addition. This was acknowledged by Mr Pullin.</p> <ul style="list-style-type: none"> <li>• <b>2023/24 Trip calendar and review any Cat C trips held for both academies</b></li> </ul> <p>Mr Chapman reported a trip to London was due to take place which supported cultural capital and science.</p> <p><b>Academy Committee governors acknowledged</b> information had been reviewed. Discussions took place on what the trip would offer. Discussions took place regarding the benefits of the trip as an alternative to an adventure based residential trip.</p> <p><b>Academy Committee governors asked</b> whether the trip was cheaper. Mr Chapman reported the reasons for the trip which offered a good enrichment experience for pupils in addition to costing being cheaper in efforts to support families and the cost of living crisis. Mr Chapman reported an adventure based visit had taken place for the Year 6 pupils when in Year 5.</p> <ul style="list-style-type: none"> <li>• <b>Trust Policy Updates</b></li> </ul> <p>Academy Committee governors had been advised of the changes to the Trust policies in respect of; Privacy Notice, staff, parents, pupils, Managing People, Pay and Reward, Safer Recruitment, Disciplinary, Staff Grievance</p> <ul style="list-style-type: none"> <li>• <b>Local Policy Appendix:</b></li> </ul> <p><b>Early Years and Foundation Stage</b></p> <p>Academy Committee governors acknowledged the content of the policy was good. Academy Committee governors were satisfied with the information contained and ratified the policy.</p>											
<p><b>SBPA/WPA/ 021/23/24</b></p>	<p><b>Link Governor Areas</b></p> <ul style="list-style-type: none"> <li>• <b>Review of Link Areas (to include new governors)</b></li> </ul> <p>Mrs Tate suggested she would prefer a link which included EDI (Equality Diversity and Inclusion).</p> <p><b>The Chair acknowledged</b> he would support Mrs Taylor at the first link visit meeting and would forward previous Link Reports that had taken place with Mr Reid for information purposes.</p> <p>The following link visit areas were agreed:-</p> <table border="1" data-bbox="399 1604 1214 1869"> <tr> <td>SEND</td> <td>Emma Taylor</td> </tr> <tr> <td>Pupil Premium (including sports premium)</td> <td>Andy Pullin</td> </tr> <tr> <td>Safeguarding</td> <td>Peter Edwards</td> </tr> <tr> <td>H&amp;S &amp; GDPR (Data Privacy)</td> <td>Kevin Stokes</td> </tr> <tr> <td>Leadership &amp; Management</td> <td>Peter Edwards and Kevin Stokes</td> </tr> </table>	SEND	Emma Taylor	Pupil Premium (including sports premium)	Andy Pullin	Safeguarding	Peter Edwards	H&S & GDPR (Data Privacy)	Kevin Stokes	Leadership & Management	Peter Edwards and Kevin Stokes	<p><b>CoG/Clerk 24/01/24</b></p>
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	<table border="1"> <tr> <td>Stakeholder Engagement (including EDI)</td> <td>Alison Tate</td> </tr> <tr> <td>Complaints &amp; Whistleblowing</td> <td>Alison Tate</td> </tr> </table> <p><b>The Vice Chair acknowledged</b> he would support Mrs Tate at her first link visit meeting to be arranged for the Spring Term.</p> <p><b>The Chair acknowledged</b> one visit should take place per term, per subject area.</p> <p>The Governance Professional advised information would be circulated regarding Link Visits for the benefit of new governors and any training that may be beneficial for those link areas.</p> <ul style="list-style-type: none"> <li>• <b>Actions from Governor Link Visit Reports</b></li> </ul> <p>Link Visits had been discussed earlier in the meeting. <b>Academy Committee governors acknowledged</b> there were no areas of concern arising.</p> <p>Mrs Tate, Mr Pullin and Mrs Kahler left the meeting at 6.13pm</p> <p>Mrs Kahler returned at 6.15pm</p>	Stakeholder Engagement (including EDI)	Alison Tate	Complaints & Whistleblowing	Alison Tate	
Stakeholder Engagement (including EDI)	Alison Tate					
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<b>SBPA/WPA/022/23/24</b>	<p><b>How has the Academy Committee held Senior Leaders to Account</b></p> <p>Challenge had taken place throughout the meeting in respect of:</p> <ul style="list-style-type: none"> <li>• Pupil Premium and sports premium including value for money</li> <li>• Attendance and behaviour</li> <li>• Risk Register</li> <li>• Safeguarding</li> </ul>					
<b>SBPA/WPA/023/23/24</b>	<p><b>How have Vision, Mission and Values of Trust/Equality been upheld</b></p> <p>Academy Committee governors were satisfied that Vision, Mission and Values and Equality had been upheld throughout the meeting during discussions and information provided via the Principals reports.</p>					
<b>SBPA/WPA/024/23/24</b>	<p><b>Consider information to be advised to the Trust Board and complete the report (Committee Report)</b></p> <p>Discussions took place and the document was populated with information required as discussed during the meeting.</p> <p>The document was subsequently returned to the Head of Governance.</p>					
<b>SBPA/WPA/025/23/24</b>	<p><b>Determination of confidentiality of business Nolan Principles</b></p> <p>It was Resolved:</p> <ul style="list-style-type: none"> <li>- Confidential discussions had taken place in agenda item 020/23/24.</li> </ul>					

	- Attendees were content that all decisions made adhere to the seven Nolan principle	
<b>SBPA/WPA 026/23/24</b>	<b>Date and time of next meeting</b> Wednesday 24 <sup>th</sup> January 2024 Training Meeting: 4.30pm Main Meeting 5.00pm-6.30pm The Meeting was to take place at Wainwright Primary Academy dependent on weather.	
	The meeting closed at 6.33pm  Signed: P Edwards (Chair) Date: Agreed at LAC 24 <sup>th</sup> January 2024	